



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA
www.rbi.org.in

AGT. HRMD. No S358/03.01.077/2024-25.

27 August 2024

Work Completion Certificate
To whom so ever Concern

This is to certify that **M/s. HRD Commercial & Industrial Security Forces Pvt. Ltd.**, a registered Security and Manpower Service providing Company in India having its Regd. Office at ST Road, Badarpur, PO- Badarpurghat, Pin- 788803, District Karimganj, Assam have successfully completed the work. The details are as below:

Name of Work	Providing Manpower, Maintenance and Housekeeping Services at Office Premises and Leased Residential Accommodations of Reserve Bank of India, Agartala.
Work order No.	AGT/HRMD No.1529/03.01.077/2020-21 Dated 13/01/2021
Total Number of Workers Deployed	06
Date of Commencement	01/02/2021
Date of Completion	31/03/2024
Total Amount of Work	₹ 45,74,502/- (Rupees Forty-Five Lakh Seventy-Four Thousand Five Hundred Two only.)

This certificate is issued on request of the Vender/ Company.

Place- Agartala

Date- August 27, 2024.

(Sunil Nigam)

Assistant General Manager

Reserve Bank of India, Agartala

जैकसन गेट बिल्डिंग, दूसरी मंजिल, लेनिन सरणी, अगरतला - 799 001
Jackson Gate Building, 2nd Floor, Lenin Sarani, Agartala - 799 001
दूरभाष/Telephone : 0381-2381061 ई-मेल/E-mail : oicagartala@rbi.org.in

हिंदी आसान हैं, इसका प्रयोग बढ़ाइए



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AGT.HRMD.No.1529/03.01.077/2020-21

January 13, 2021

M/s HRD Commercial and Industrial Security Force Pvt. Ltd.,
H.G.B. Road, Melarmath,
Agartala-799 001

Dear Sir,

**Annual Maintenance Contract for providing services for Manpower,
Maintenance and Housekeeping in the Office Premises and Residential
Accommodations of the Bank**

Please refer to the bid submitted by you on the captioned e-tender No. RBI/Agartala/Agartala/3/20-21/ET/292. The financial bid (Part II) of the e-tender was opened on January 11, 2021.

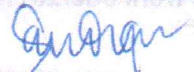
2. The Bank is pleased to advise you that your quote for the captioned work has been accepted by the Bank. You are, therefore, advised to start, from February 01, 2021, your services for providing manpower, maintenance and housekeeping personnel in the office premises and the leased residential accommodations of RBI, Agartala for the period of one year from February 01, 2021 to January 31, 2022. You are advised to submit your acceptance in writing within three days of receipt of this letter. This letter and your acceptance of the same also form part of the tender document.

3. Further, you are advised to visit the work areas to gather firsthand information/experience, a day or two before the actual start of the work. This is required to ensure that the transition from the existing contractor is smooth.

4. You are advised to execute on stamp paper of requisite value, an agreement with the Bank as per the terms and conditions stipulated in Section H of the tender document. This agreement should be executed within 14 days of the date of this letter. The stamp duty (as applicable for the State of Tripura) and other charges for executing the agreement will be borne by you.

5. You have to obtain, in terms of clause 19(a) of the General Instructions to tenderers (Section E) of the tender document, a Bank Guarantee from a scheduled commercial bank, as per the format in "Annex-III" of Part I of the tender, for an amount of ₹58,000/- (Rupees Fifty-eight thousand only). The validity of the Bank Guarantee should be 60 days beyond the contract period, i.e., up to March 31, 2022.
6. Please acknowledge receipt of this letter.

Yours faithfully,



(Sandipan Chatterjee)
Manager